



HOWARD COUNTY PUBLIC WORKS BOARD

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James M. Irvin, Executive Secretary
Chaunta Taylor, Recording Secretary
Emily Westra, Recording Secretary

John D. Rhoad, Jr., Chairperson
Cory J. Summerson, Vice Chairperson
Abby Glassberg, Member
Alan Whitworth, Member

Minutes of the Howard County Public Works Board – Tuesday, March 8, 2016

Members present: Mr. John Rhoad, Jr., Mr. Cory Summerson, Ms. Abby Glassberg, Mr. Alan Whitworth and Mr. Brandon Robinson

Staff present: Jim Irvin, Executive Secretary; John Seefried, Chief, Construction Inspection Division; Tina Hackett, Chief, Real Estate Services Division; Emily Koubek, Recording Secretary, Real Estate Services Division, Department of Public Works.

Mr. Rhoad called the meeting to order at approximately 7:30 p.m. He started the meeting by introducing the newest board member to the group, Mr. Brandon Robinson. Mr. Rhoad asked if there were any comments or edits to the Agenda that was previously submitted. Ms. Hackett stated there were none.

1. **Approval of minutes:** Mr. Rhoad indicated that the first item on the agenda is the approval of the minutes of January 12, 2016. Mr. Rhoad asked if there were any comments or edits from the ones that were previously submitted. Ms. Hackett stated there were none.

Motion: On a motion made by Ms. Glassberg and seconded by Mr. Whitworth, the Board unanimously approved the minutes of January 12, 2016.

2. **Public Works Board Road Acceptance:**

- (a) **Subdivision:** Pleasant Chase, Phase IV, Lots 144 thru 176 and Open Space Lots 177 and 178, A Resubdivision of Pleasant Chase, Phase 3, Lot 112 and Phases 3 and 4, Lot 143 and Lots 9-12 & 14 of One Spot Heights
R/SW Agreement No. F-10-037 **W/S Agreement No.** 24-4625-D
Road Names: Jacqueline Court
Petitioner: JLN Development, LLC

Staff Presentation: Ms. Hackett, Chief, Real Estate Services Division indicated that JLN Development, LLC has presented a petition to the Director of Public Works for the acceptance in fee simple title to Jacqueline Court located in Pleasant Chase, Phase IV, Lots 144 thru 176 and Open Space Lots 177 and 178, A Resubdivision of Pleasant Chase, Phase 3, Lot 112 and Phases 3 and 4, Lot 143 and Lots 9-12 & 14 of One Spot Heights. The Bureau of Engineering has inspected the subdivision and certifies that all public improvements have been constructed in accordance with the approved plans and specifications and meets the criteria for acceptance under Section 18.202 of the Howard County Code. The Bureau of Engineering recommends that the public improvements be accepted into the County's system of publicly owned and maintained facilities.

Board Comments: None.

Public Testimony: None.

Motion: On a motion made by Mr. Summerson and seconded by Ms. Glassberg, the Board unanimously recommended that the Director of Public Works accept the public improvements located in Pleasant Chase, Phase IV, Lots 144 thru 176 and Open Space Lots 177 and 178, A Resubdivision of Pleasant Chase, Phase 3, Lot 112 and Phases 3 and 4, Lot 143 and Lots 9-12 & 14 of One Spot Heights, into the County's system of publicly owned and maintained facilities.

- (b) **Subdivision:** Oxford Square, "Green Neighborhood", Resubdivision Plat Parcel 'M' and Revision Plat Parcels 'C', 'E', 'F', 'G', 'I', 'J' and 'K' (Being A Resubdivision of Parcel 'H' to Create Parcel 'M', Banbury Drive and Saint Margarets Boulevard and a Revision to Parcels 'C', 'E', 'F', 'G', 'I', 'J', 'K', as Shown on Plats Entitled "Oxford Square, "Green Neighborhood", Parcels 'C' thru 'L' and Open Space Lots 1 and 2" and Recorded Among the Land Records of Howard County, Maryland as Plat Nos. 22390 thru 22395)
R/SW Agreement No. F-13-095 **W/S Agreement No.** 44-4801-D
Road Names: Saint Margarets Boulevard
Petitioner: Kellogg-CCP, LLC

Staff Presentation: Ms. Hackett indicated that Kellogg-CCP, LLC has presented a petition to the Director of Public Works for the acceptance in fee simple title to Saint Margarets Boulevard located in Oxford Square, "Green Neighborhood", Resubdivision Plat Parcel 'M' and Revision Plat Parcels 'C', 'E', 'F', 'G', 'I', 'J' and 'K' (Being A Resubdivision of Parcel 'H' to Create Parcel 'M', Banbury Drive and Saint Margarets Boulevard and a Revision to Parcels 'C', 'E', 'F', 'G', 'I', 'J', 'K', as Shown on Plats Entitled "Oxford Square, "Green Neighborhood", Parcels 'C' thru 'L' and Open Space Lots 1 and 2" and Recorded Among the Land Records of Howard County, Maryland as Plat Nos. 22390 thru 22395). The Bureau of Engineering has inspected the subdivision and certifies that all public improvements have been constructed in accordance with the approved plans and specifications and meets the criteria for acceptance under Section 18.202 of the Howard County Code. The Bureau of Engineering recommends that the public improvements be accepted into the County's system of publicly owned and maintained facilities.

Board Comments: Mr. Rhoad asked if any of the public improvements presented tonight were deferrals from the last meeting. Ms. Hackett indicated this subdivision was not on the January agenda.

Public Testimony: None.

Motion: On a motion made by Mr. Summerson and seconded by Mr. Whitworth, the Board unanimously recommended that the Director of Public Works accept the public improvements located in Shipley's Grant – Phase III, Lots C-141 thru C-205, Open Space Lots C-206 thru C212, Common Open Space Lots C-213 thru C-215, and Non-Buildable Parcels "C-216" thru "C-218" (A Resubdivision of Buildable Parcels "C-139" & "C-140", Shipley's Grant – Phase II, Plat Nos. 19661 Thru 19664), into the County's system of publicly owned and maintained facilities.

- (c) **Subdivision:** Woodbine Crossing, (Formerly Patapsco Overlook - Section Four), Lots 1-15, Buildable Preservation Parcel A and Non-Buildable Preservation Parcels B, C, & D, Part of the Lands Conveyed to LDG, Inc. Liber 1988 at Folio 258
R/SW Agreement No. F-07-103 **W/S Agreement No.** N/A
Road Names: Woodbine Crossing Road, Old Frederick Road (widening)
Petitioner: LDG, Inc.

Staff Presentation: Mr. Seefried indicated this project is not completed and should be deferred to another month.

Board Comments: None.

New Business: Ms. Hackett stated that Mr. Whitworth raised a question via email regarding deferred improvements. Ms. Hackett explained how the DED process worked as it related to deferred improvements. Mr. Seefried provided additional information. It was mutually agreed that when a subdivision is proposed for acceptance with deferred improvements, attempts will be made to provide cost estimates for the deferred improvements to the board two days in advance of the meeting.

There being no further business, the Public Works Board meeting adjourned at approximately 7:42 p.m.


James M. Irvin
Executive Secretary


Emily Koubek
Recording Secretary